

Table of Contents

1. Developmental Stages of Children	page 3
2. Age-Appropriate Activities for Children	page 29
3. Positive Guidance and Discipline for Children	page 49
4. Fostering Children's Self-Esteem	page 63
5. Supervision and Safety Practices in the Care of Children	page 71
6. Positive Interactions with Children	page 82
7. Preventing the Spread of Communicable Diseases, including immunizations	page 90
8. Recognizing and Preventing Shaken Baby Syndrome and Abusive Head Trauma	page 178
9. Understanding and Using Safe Sleep Practices and Preventing Sudden Infant Death Syndrome	page 184
10. Understanding Early Childhood Brain Development	page 190
11. Emergency Preparedness Plan	page 199
12. Administering Medication	page 209
13. Preventing and Responding to Emergencies Due to Food or Allergic Reaction	page 212
14. Understanding Building and Physical Premises Safety	page 216
15. Handling, Storing, and Disposing of Hazardous Materials	page 219
16. Care of Children with Special Needs	page 227
17. Transportation Safety Training	page 235
18. Recognizing and Preventing Child Abuse and Neglect	Page 245
19. Pediatric First Aid and Rescue Breathing and choking	Page 250
20. Worksheets	page 264
21. New Hire Orientation Checklist	page 305
22. Certificate for Pre-Service and Orientation	page 310

Instructions

- 1. Make copies of the worksheets starting at page 264.**
- 2. The participant will read each chapter and complete the applicable worksheet.**
- 3. Make a copy of the training certificate provided.**
- 4. Attach the completed worksheets to the training certificate.**
- 5. File accordingly**

Opportunity to interact with the instructor in a timely manner can be done through our online messaging service, email or our training hotline at www.tymthetrainer.com

No liability is assumed with respect to the use of the information contained herein. The authors and publisher assume no responsibility for errors and omissions. Nor is any liability assumed for damages resulting from the use of the information contained herein. It is not intended as legal advice. This information is intended to be used as a guide and users should consult with local legal counsel for applicable advice regarding applicability of provided language to their specific program and/or regarding any changes they make thereto.