

## **Understanding Building and Physical Premises Safety**

In order to maintain a safe environment, caregivers must do daily checks on the following items:

- Children are never left unattended
- Electrical outlets are covered with safety plugs to prevent electrical shock
- No electrical cords are within a child's reach
- Cords from blinds and draperies are out of the reach of children
- Cleaning supplies are clearly marked and locked up and are inaccessible to children
- Medications are stored in the front office and/or are inaccessible to children
- Personal belongings are locked in cabinets and are inaccessible to children
- Hot drinks are not allowed in the classroom
- Disinfecting and sanitizing solutions are available in each classroom
- Diaper pails are covered and are inaccessible to children
- Waste baskets where bodily fluids are disposed are covered
- Toys are checked for choking hazards
- Paper clips, push pins, and staples are not used in areas where children are present
- Children are not left alone on a changing table; teachers keep one hand on a child at all times, even when they are strapped
- Sides of infant cribs are closed and locked when not in use
- Toys and furniture are in good repair with no sharp edges or splinters
- Rugs have non-skid backing
- Caution is taken when opening doors
- Water is not warmer than 120 degrees
- No poisonous plants are in the program
- Knives and non-age appropriate scissors are out of reach of the children
- 3 forms of attendance tracking is present
- Playground is checked daily for trash or debris
- Children's personal clothing is appropriate for the weather and does not have hoods with ties
- Teachers are zoning the playground
- Temperature of the slides is checked frequently
- Water play is not done on cement or other hard surfaces
- Playground equipment is checked for splinters, nails, and screws
- Gates are closed at all times
- Caregivers do not allow children to play where vehicular traffic is a risk